

**East Cheshire Area Meeting
of Trustees
held at Marple Methodist Church
and on Zoom
Tuesday 19th March 2024**

Trustees present: in person 2, Hilary Brooks, Clerk and Anne Sumner on Zoom 3
Sue Pounder, Jill Maguire, Frances Hill

Apologies from Jane Bennett, Susan Clark, Lenah Buckle , Hilary Newall

As this is our first meeting with new Clerk, and several new Trustees, we spent time getting to know one another and share thoughts and feelings about the role.

The Clerk will send copies of the 2023 minutes to new trustees for their information.

24.03.01: Reports from meetings:

We agree to bring to our next meeting a brief report on the life of our individual meetings..

24.03.02: Property matters:

We ask Trustees to advise their Premises Committees to send the Clerk of Trustees a report on work needing to be done on their buildings.

The Clerk also asks for the names of convenors of Premises Committees and to remind them to send the Clerk copies of their minutes.

324.03.03: Safeguarding:

Sue Pounder has updated us with a report which is attached to the minutes. We thank her for her report.

24.03.04: Finance:

In relation to our Rathbone Greenbank accounts, a quorate meeting of East Cheshire Area Quaker Meeting Trustees names Frances Hill, who was appointed treasurer and trustee by minute 23.09.09 of East Cheshire Area Quaker Meeting, as an authorised signatory on behalf of the East Cheshire Area Quaker Meeting.

The Clerk will forward this minute to Rathbone Greenbank.

24.03.05: Health and Safety:

Jane Barrett is unable to attend. This will have priority at our next meeting.

24.03.06: Areas of responsibility for Trustees

We discussed ways of building support for role holders, including setting up small groups to assist with responsibilities, particularly Employment. We asked Trustees to consider if they might take on the role of Employment Trustee.

24.03.07: Trustee Training

“Trustees in a Nutshell” from Woodbrooke Saturday 1st June online 10am – 4pm, cost £35. We invite new trustees to register for this training which will be paid for by Area Meeting. There are only a few places left.

We also agree to contact Hilary Topp our Regional Development Worker about courses she may be running this year.

Signed,
Hilary Brooks, Clerk

**Notices:**

Frances asks that Local Meetings send her any items for our June meeting by May 20th, as she is going to be away.

Dates and venues of future meetings:

Saturday June 8th at 2pm at Disley in person

Wednesday September 4th at 7pm on Zoom

Thursday 5th December at 7pm on Zoom